

## Benefits of TIU

- Ability to view and manipulate clinical documents from a single program
- Upload capability for many types of documents
- Improved searching and retrieving capabilities across documents
- Less duplication of effort for clinicians, managers, and other staff
- Boilerplate support
- Links to the Computerized Patient Record System (CPRS), Authorization/Subscription Utility (ASU), Incomplete Record Tracking (IRT), and interfacility document transfer



## What is TIU?

Text Integration Utilities (TIU) is a set of software tools that helps you to manage clinical documents better. By standardizing the organization and presentation of documents, faster and more efficient searching, editing, signing, and printing are possible. Boilerplating and sharing text are also now available with TIU.

### What documents are in TIU?

The initial release of Version 1.0 includes Discharge Summary and Progress Notes.

### Will Progress Notes and Discharge Summary still exist apart from TIU?

TIU replaces the previous versions of these DHCP packages, while incorporating all of the functionality of them. If you don't install and implement TIU, you can still use earlier versions of Progress Notes and Discharge Summary, but the new versions are not standalone packages.

### Will other narrative text applications (e.g., C & P, path reports, radiology reports, surgery reports, etc.) be able to use TIU?

TIU is designed to allow links to these kinds of applications. See the Implementation Guide for instructions on uploading reports. In the future, more sophisticated interfaces will be written for many more kinds of reports.

## Text Integration Utilities (TIU)

### Quick Reference Card



Technical Services  
Department of Veterans Affairs

## Progress Notes

### Clinician's Progress Notes Menu

- 1 Entry of Progress Note
- 2 Review Progress Notes by Patient
- 2b Review Progress Notes
- 3 All MY UNSIGNED Progress Notes
- 4 Show Progress Notes Across Patients
- 5 Progress Notes Print Options ...
- 6 List Notes By Title
- 7 Search by Patient AND Title
- 8 Personal Preferences...

### How to enter a new Progress Note:

1. Type in the patient name.
2. Type in a Progress Note Title.
3. If prompted, select an existing Visit or create a new Visit. (Every outpatient episode of care must now be associated with a Visit or Encounter—most will be entered automatically by the admission or checkout process).
4. Type in the text of the Note. If it's a SOAP Note or there's a boilerplate for this, you can fill in the blanks or edit existing text. You can use the FileMan text editor or full-screen editor.
5. Enter your electronic signature.
6. If you wish, print the note now.

### All MY UNSIGNED Progress Notes Example

```
My Unsigned Progress Notes Apr 18,1996 14:55:21 Page:1 of 1
by AUTHOR (GREEN,JOANN) or EXPECTED COSIGNER 2 documents
Patient Document Ref Date Status
1 OUTPATIENT,E (O6641) Ambulatory/Outpat 04/18/96 unsigned
2 OUTPATIENT,E (O6641) General Note 04/18/96 unsigned

+ Next Screen - Prev Screen ?? More Actions >>>
Find Sign/Cosign Change View
Add Document Detailed Display Copy
Edit Browse Delete Document
Make Addendum Print Quit
Link Identify Signers
Select Action: Quit/
```

## Discharge Summary

### Clinician's Discharge Summary Menu

- 1 Individual Patient Discharge Summary
- 2 All MY UNSIGNED Discharge Summaries
- 3 Multiple Patient Discharge Summaries

### Multiple Patient Discharge Summaries

Select Discharge Summary User Menu Option: Multiple Patient Discharge Summaries

Select Status: UNSIGNED// all undictated  
 untranscribed unreleased  
 unverified unsigned  
 uncosigned completed  
 amended purged deleted

Select Discharge Summary Type(s): Discharge Summary//  
 <Enter> Discharge Summary

Select SEARCH CATEGORIES: AUTHOR// all All Categories  
 Start Reference Date [Time]: T-30//t-150 (NOV 20,1996)  
 Ending Reference Date [Time]:NOW//[ENTRT] (APR 18,  
 1997@15:10)  
 Searching for the documents.....

```
ALL Discharge Summaries Apr 18,1997 15:14:00 Page:1 of 1
by ALL CATEGORIES from 11/20/96 to 04/18/97 4 documents
Patient Document Ref Date Status
1 PATIENT,ONE (O0001) Discharge Summary 03/18/96 comple
2 PATIENT,ONE (O0001) Discharge Summary 03/15/96 uncosig
3 PATIENT,TWO (T0002) Discharge Summary 01/16/96 complet
4+ PATIENT,THREE (T0003) Discharge Summary 03/25/96 unveri
```

```
+ Next Screen - Prev Screen ?? More Actions >>>
Find Sign/Cosign Change View
Add Document Detailed Display Copy
Edit Browse Delete Document
Make Addendum Print Quit
Link Identify Signers
Select Action: Quit/
```

## Integrated Document Management

### Clinician's Integrated Document Management Menu

- 1 Individual Patient Document
- 2 All MY UNSIGNED Documents
- 3 Multiple Patient Documents
- 4 Enter/edit Document

### Multiple Patient Documents Example

Select Integrated Document Management Option: 3 Multiple Patient Documents

Select Status: UNSIGNED// <Enter> unsigned

Select Clinical Documents Type(s): ?

1 Addendum 2 Discharge Summary 4 Progress Notes

Enter selection(s) by typing the name(s), number(s), or abbreviation(s).

Select Clinical Documents Type(s): 1-3 Addendum

Discharge Summary

Progress Notes

Select SEARCH CATEGORIES: AUTHOR// all All Categories

Start Reference Date [Time]: T-7//t-30(MAR 19, 1996)

Ending Reference Date [Time]: NOW// <Enter>(APR 18,  
 1996@15:21)

Searching for the documents.....

```
UNSIGNED Documents Apr 18,1996 15:21:44 Page:1 of 1
```

by ALL CATEGORIES from 03/19/96 to 04/18/96 15 documents

```
Patient Document Ref Date Status
1 PATIENT,FOUR (F0004) Nursing Note 04/15/96 unsigned
2 PATIENT,FIVE (F0005) Addendum 03/22/96 unsigned
3 PATIENT,FIVE (F0005) Addendum 03/22/96 unsigned
4 PATIENT,SIX (S0006) Ambul/Outp Care 04/18/96 unsigned
5 PATIENT,SIX (S0006) General Note 04/18/96 unsigned
6 PATIENT,SIX (S0006) Diabetes Ed 03/20/96 unsigned
7 PATIENT,THREE (T0003) Diabetes Edu 03/25/96 unsigned
8 PATIENT,THREE (T0003) Addendum 03/25/96 unsigned
```

```
+ Next Screen - Prev Screen ?? More Actions >>>
```

```
Find Sign/Cosign Change View
Add Document Detailed Display Copy
Edit Browse Delete Document
Make Addendum Print Quit
Link Identify Signers
```

Select Action: Quit/

